



# Member Council

## Member Council Code of Conduct

The Code of Conduct sets out the expectation for personal conduct for all Council members.

This code is to be read in conjunction with the Member Council Terms of Reference.

- Understand the role of the Member Council and its purpose within the Society.
- Keep informed about relevant matters affecting the Council and the Society as a whole.
- Prepare for all Council meetings by reading all relevant documents.
- Actively engage in discussion and debates in Council meetings.
- Work co-operatively with other Council members and Society staff.
- Communicate in a considered and constructive way; listening carefully, challenging sensitively and avoiding conflict.
- Consider other people's views and opinions; respecting diversity and different roles.
- Respect confidential discussions and do not disclose any information obtained through participation of the Council.
- Support and encourage all those you come into contact with at the West Brom.
- Openly declare any matters of concern or matters of private interest; and record any issues with the potential for conflict.

### Other Matters

- The Society reserves the right to rotate Council membership as it sees fit.
- Society membership is required to participate on the Member Council; termination of membership would result in the member being asked to leave the Council.
- Failure to comply with this Code of Conduct and the Terms of Reference could lead to a member being asked to leave the Council.
- If any member wishes to cease being a participant of the Member Council at any time, they must inform the Chairperson in advance.